**Patient Participation Group Meeting**

**Monday 8th January, Buttershaw Lane**

**Present: FP,ABM,JG,CH,CD,DW,BR,AB,RA,AD,PW**

**Apologies: KH, MD**

**FP reported we were fully staffed, but HCA has retired so we have a vacancy.**

**FP has submitted an up to date request for funding for premises alterations to make level access to common room and other alterations, but not extending into the loft area. The new request is significantly lower than requested previously.**

**Federation: Primary care home now established working with District Nurses & Community Matron teams, early days. Social Care is also involved -HC our lead**

**Access plan reviewed**

**Some outstanding bits, but mainly achieved, increased rooms, vacancies filled, smoking cessation resumed.**

**Nurse training-no courses available at the moment.**

**Not able to keep Alcohol & Drug worker for practice based service.**

**Prescriptions reviewed at December Practice meeting, telephone ordering to terminate 1st March 2018.**

**Chemist are not able to order for patients- CCG guidelines.**

**We have put a message on prescriptions and online access is being encouraged.**

**There will still be a phone line with message, there will be provision made for a small number of patients.**

**A.O.B 2nd year med students are looking for volunteers 25.1.18 1.30-3.30. RA,AB volunteered and JG volunteered her son.**

**There was some discussion around changing date and time of further meetings. It was decided to meet as follows: Thursday 22nd March, Thursday 21st June, Thursday 20th September, Thursday 13th December.**

**AD gave feedback from questionnaires from 67 practices.**

**AB and AD attended celebration for PPG there were various workshops to attend and recommendations fed back to steering groups.**